

REPORTS INVENTORY					CONTROL NO.	
PREPARE IN DUPLICATE					069	
1. TITLE OF REPORT (If a fill-in report include Form No.)					2. TYPE OF REPORT	STATISTICAL <input checked="" type="checkbox"/> NARRATIVE MACHINE-NAME LISTING
Significant Accomplishments						
3. FUNCTIONAL AREA	PERSONNEL		TRAINING		ADMIN. GENERAL	
	LOGISTICS		<input checked="" type="checkbox"/> SECURITY		OTHER (specify)	
	MEDICAL		FINANCE			
4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)			6. DISTRIBUTION (No. of components not number of copies)		
6	Annual			1		
7. FORMAT (memorandum, form, computer print-out, etc.)	8. ADP PROCESSING			9. DIRECTIVE AUTHORITY REQUIRING REPORT		
Memorandum	YES <input checked="" type="checkbox"/> NO	IF YES GIVE ADP PROCESSING NO.		DDS		
10. PREPARING COMPONENT (include lowest level contributing information to report)			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary)			
EPD			8			
12. COST FACTORS						
A. MANUAL PREPARATION AND REVIEW COSTS						
GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED	= COST PER YEAR	
GS-13	8.06	40 hrs.	322.40	1	322.40	
GS-07	3.89	16 hrs.	62.24	1	62.24	
GS-15	11.00	1 1/2	16.50	1	16.50	
GS-16	12.76	3/4	9.57	1	9.57	
GS-18	17.07	1/2	8.53	1	8.53 = \$419.24	
FEEDER REPORTS - 8						
GS-04 thru GS-16	2.81 thru 12.76	360 hrs. 10 min.	\$2,939.23	1	\$2,939.23	
B. COSTS OF COMPUTER PRODUCED REPORTS						
TOTAL COSTS PER YEAR						
					\$3,358.47	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.						
Report is requested annually by DDS for informational purposes.						
14. FUTURE GOALS						
GOAL PROPOSED BY COMPONENT FOR THIS REPORT					ESTIMATED SAVINGS	
<input type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE    No authority to change.					MAN-HOURS    DOLLARS	
16. DATE OF INVENTORY		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION			18. EXTENSION	
9 October 1970		Approved For Release 2006/11/13 : CIA-RDP75-00399R000100200044-7				